



**COMMUNITY DEVELOPMENT DIVISION  
FREDERICK COUNTY, MARYLAND**

*Department of Permits and Inspections*

30 North Market Street • Frederick, Maryland 21701

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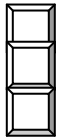
## REFUND REQUEST FORM FOR ELECTRICAL PERMITS/APPLICATIONS

Refunds for Electrical fees are processed according to Frederick County Ordinance 06-17-413:

Electrical Permits, E., Miscellaneous (1):

Minimum electrical permit fees are non-refundable. License fees are non-refundable. In the case of an abandonment or discontinuance of a project or a permit, the permit applicant may return the permit or permit application(s) for cancellation, and upon cancellation, may be refunded, less the minimum fees, provided (1) No electrical work has occurred and (2) The written request for the refund is received within one year of the expiration date of the permit. All other fees are non-refundable. Revoked, suspended, expired or invalid permits or licenses are not eligible for refunds.

Please provide the following information for us to process your request (one form per A/P):



- 1) Copy of the receipt showing fees paid. All refunds checks are payable to the identity shown on the receipt.
- 2) The electrical permit
- 3) This form with all requested information completed.

<i>Name of person requesting refund:</i>	<i>Name of company, if applicable:</i>
<i>Application/Permit Number:</i>	<i>Address of property refund is for:</i>
<i>Receipt Number(s):</i>	<i>Subdivision Name and Lot Number:</i>
<i>Signature of person requesting refund:</i>  _____ Date _____	
<b>AGENCY PROCESSING ONLY</b>	
Date Request Received: _____	
Date Processed for Approval: _____	
Date Processed to Accounting: _____	

Refund request elc fees